

Scoil Charthaigh Naofa

Enrolment Form

**Any information given on this form will be treated with the strictest confidence and only used for the benefit of your child**

***Please enclose a copy of your child’s birth certificate and baptismal certificate (If appropriate)***

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ School Year: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Class: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

COPY OF YOUR CHILD’S BIRTH CERTIFICATE PROVIDED: YES NO

Child’s First Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Child’s Surname: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date of Birth: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ PPS Number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Child’s Gender: Male Female

Child’s Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Eircode: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (See https://finder.eircode.ie/ for Eircode)

Nationality of Child: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Country of Birth: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Mobile number to receive text messages from school: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Father’s Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Mother’s Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Mobile No.: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Mobile No.: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email Address \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Email Address \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address if different from above: Address if different from above:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Nationality of Father: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Nationality of Mother: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name of child’s legal guardian or guardians: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Guardian’s relationship to child: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Childminder Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Contact No.: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Contact in emergency if parent/guardian/childminder cannot be contacted**:

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Contact No.: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Contact No.: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

***If any details on this form change, for example, if you move house, change your telephone numbers or if family circumstances change, please let us know immediately. We cannot be responsible if we are unable to contact you in an emergency if number have changed and we are not informed***

**Preschool:**

Pre-school attended: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Dates attended: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Details if transferring from another national school:**

Name of school: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Class attended: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Last day in school: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Patronage:**

Scoil Charthaigh Naofa is under the Patronage of the Bishop of Meath.

Please tick the relevant box to indicate if wish for your child to be prepared for and receive their sacraments (First Confession, Holy Communion, Confirmation) while in the school.

YES NO

GDPR and Date Protection - Privacy Statement The General Data Protection Regulation (the GDPR)

came into effect on May 25th 2018. The GDPR applies across the European Union and aims to give

individual s more rights, control and understanding of how their personal data is processed. Under

GDPR the Department of Education and Skills are required to keep you informed of the types of data

we hold on you and your child, the purpose it is used for and your rights in relation to how it is

processed. The Department of Education and Skills, which provides for the education and training of

people resident in the State, requires certain personal data on all learners in order to fulfil its

function. For primary school pupils, this data is held on the Primary Online Database (POD). The data

held on POD forms the basis of the allocation of resources to schools as well as statistical reporting

on education; it is also used for research and analysis into the operation of the education system and

the formation of future polices. Data is shared with Department of Employment Affairs and Social

Protection for validation purposes and with the Central Statistics Office under Section 31 of the

Statistical Act for statistical reporting and analysis. The complete Privacy Notice which outlines

further information in relation to the data held by the Department, can be found on the

Department’s website as can full details of the Department’s data protection policy setting out how

the Department will use your child’s data, as well as information regarding your child’s rights as a

data subject. If you have any further queries in relation to POD or the data held therein, the POD

Helpdesk can be reached at 01 8892311 or pod@education.gov.ie

**Does any legal order under family law exist that the school should now about?** YES NO

If so, please give details to Principal.

**Child resides with** (please tick) Both parents Mother Father Guardian

*If your family circumstances change please let us know in confidence*

**Has your child ever had a psychological assessment?** YES NO

If yes, please enclose copy of report.

**Has your child any medical or special needs?**

*Please feel free to discuss this in private with the Principal.*

**If your child has any medical or emotional condition which may affect him/her at school, it is important that you inform us. Is there any such condition that you know of currently?**

**Is your child currently attending any outside agency (speech therapist, social worker, psychologist, occupational therapy?**)

**Has your child any allergy?**

**In your opinion are the following satisfactory?**

**Eyesight**: YES NO **Hearing**: YES NO If not, please comment:

|  |  |  |
| --- | --- | --- |
| **I give permission for my child..** | **YES** | **NO** |
| * to go on school trips under teacher supervision during the day |  |  |
| * to be photographed for school projects, local newspapers Twitter, school website and school related activities |  |  |
| * To have records (e.g. school reports, psychological reports, assessment test results and any other relevant information) passed to such school in which s(he) is enrolled in the future. |  |  |
| * To participate in all aspects of the curriculum including Stay Safe Programme |  |  |
| * To participate in all aspects of the school R.S.E. |  |  |
| * To receive any necessary support teaching, in class or outside of the classroom |  |  |

|  |  |  |
| --- | --- | --- |
| **I give consent** | **YES** | **NO** |
| * to have my child’s name on the class lists sent to HSE (vaccinations/dental etc.) |  |  |
| * to the school to contact the preschool my child has attended to seek “All About Me” transfer document. |  |  |
| * for the information required for POD (primary online database) to be transferred to the Department of Education and Skills and any other primary schools my child may transfer to during the course of their time in primary school |  |  |
| * In the event of being involved in a serious accident and our being unable to contact you, to give permission for a medical examination if necessary.   Every effort will be made to contact first a parent/guardian, in cases of emergency, and parents/guardians are not available the school will first call 911 and if an ambulance is not available your child will be brought to a doctor or hospital at the teacher’s /principal’s discretion. Do you agree with the emergency procedure outlined? |  |  |

**Parent Communication**

At Scoil Charthaigh Naofa, our main method of communication with Parents/Guardians is via Aladdin and Seesaw. In the months prior to your child starting with us, you will be sent a link to set up an account on each of these Apps. Please check your Inbox or Junk mail for these details.

***Many thanks for choosing to enrol your child in Scoil Charthaigh Naofa****.*

*We look forward to working closely with you and your child. Feel free to contact the school if you have any queries.*

Signed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Parent/Guardian 1 Parent/Guardian 2

*Birth Certs, Baptismal certs (where applicable) along with any relevant reports can be returned to the school office or posted to the school at: Scoil Charthaigh Naofa, Newtown, Rahan R35 P263*